

COVID Safe Plan for Outdoor Education Activities:

Tunnel Ridge Ranch's Outdoor Education Activities will be governed by the Industry Plan for Outdoor Education, namely:

Standard Operating Procedures (SOPs) for all activities adjusted to account for COVID-19 Safety. Measures include:

- If it is identified that the risk of COVID-19 infection is high and difficult to be controlled, then the activity is removed from activity selection.
- Where the risk of infection can be managed with the provision of an appropriate sanitising process (adhering to equipment manufacturer guidelines and/or industry best practice guidance) and a modification to SOPs, then updated changes must be documented appropriately.
- Group Leaders are to be given inductions for COVID SAFE SOPs for activities and assessment of compliance included in the normal observation and inspection processes for staff.
- Outdoor Education activities will observe and operate within the prevailing protocols and distancing required under the Industry COVID SAFE Plan for Outdoor Recreation Activity Providers.
- Sanitising of point of contact (eg hands, feet etc) both before and after contact with activity equipment (eg. helmets, PFD's, paddles, etc) where appropriate.
- Sanitise activity equipment between groups (at least 60% alcohol) where appropriate.

Activity Selection:

The following activities will not be offered at Tunnel Ridge Ranch until further advised (as per gradual relaxing of COVID restrictions):

- Spider's Web
- Balance Beam (Whale Tale)
- Other close contact games as determined by Tunnel Ridge Ranch staff or requested by Group Coordinators

General Sanitisation processes:

Sanitisation processes for Tunnel Ridge Ranch activities and equipment are broadly as follows (as per manufacturer recommendations safety and disinfection):

- Hand sanitisation measures (eg hand sanitiser bottles and anti-bacterial wipes) will be provided at each activity area;
- During activities and where successive activities are provided to the same group booking activity participants will be observed to sanitise their hands before and after the session.
- In certain circumstances participants will be asked to sanitise their hands during the session before and after touching specific equipment.

- Between use of activities by different group bookings (eg on changeover days) the following additional sanitising will occur, either by Tunnel Ridge Ranch staff, or Tunnel Ridge Ranch staff supervising leaving participants:
 - Hard surfaces (eg helmets): Wiping down with COVID Safe Disinfecting Wipes;
 - Textile/plastic products (e.g. ropes, slings, harnesses, helmet straps): Rub with a damp microfiber cloth, after having applied a spray mild detergent with a 70% to 100% isopropanol solution.
- A more thorough clean of helmets and PFD equipment will be conducted between group bookings. This will include washing in lukewarm water (30°C max) with a mild detergent with max PH 8 (e.g. Marseille soap) added to water, rinse and leave to dry naturally in a ventilated environment, away from direct sunlight or heat sources. It is possible to wash by hand or in the washing machine, using a wool/delicates programmed at a low spin cycle (< 400 rpm). In case of products that entail metal components or if the need to wash simple metal products simultaneously arises, it is necessary to insert the products in a mesh bag and/or wash at full load to avoid damaging the machine.¹
- Manufacturers have conducted numerous tests on the ongoing veracity and safety of PPE subjected to these cleaning protocols and concluded they could not detect any significant loss of strength for all tested products under these conditions.²

Specific sanitising processes:

- Archery: Participants to use hand sanitiser immediately before and after individual use of bow and arrows.
- Canoeing: Tunnel Ridge Ranch staff will supervise participants to wipe paddle handles and canoe edges prior to use and at the conclusion of the session.
- Orienteering: Tunnel Ridge Ranch staff will supervise participants to wipe equipment prior to use and at the end of the session. Maps will be provided as a new paper print each session unless it is raining in which case disinfected laminate versions will be used.
- Raft Building / Giant Sling Shots: Tunnel Ridge Ranch staff will supervise participants to wipe equipment prior to use and at the end of the session. Instructions will be provided as a new paper print each session unless it is raining in which case disinfected laminate versions will be used.
- Disc Golf: Tunnel Ridge Ranch staff will supervise participants to wipe equipment prior to use and at the end of the session. Score Cards will be provided as a new paper print each session unless it is raining in which case disinfected laminate versions will be used.

¹ Prof. Dr. Massimo Artorige Giubilesi; C.A.M.P. spa Guidelines for disinfection of Adventure Based Personal Protective Equipment. 3 June 2020 Update

² EG Edilrid Statement on Disinfection of PPE.

- Horse Riding: Tunnel Ridge Ranch staff will supervise participants to wipe helmets prior to use and at the end of the session. Saddles and reigns will be cleaned as per recommended leather care between different groups attending.
- Ball Games: Tunnel Ridge Ranch staff will ensure all balls and games equipment is cleaned and sanitised between use of different group bookings.

COVID SAFE Standard Operating Procedures (SOP) – Stage Three Requirements:

Tunnel Ridge Ranch SOPs include reference to the following additional Operating Procedures and staff will be inducted into these additional practices before the commencement of activities:

- Group organisers to ensure participants are assigned to individual activity groups for the duration of camp and keep records of the names in each individual activity group. Groups must remain constant, no swapping between groups. This will be requested in information sent to group organisers prior to camp;
- Tunnel Ridge Ranch will keep records of individual instructors assigned to each activity group for 56 days and, where possible, assign individual instructors to a group for the duration of their camp.
- Every activity session will commence with a reminder by the instructor of COVID Protocols:
 - Sanitise hands at commencement of session;
 - Sanitise hands where instructed by Tunnel Ridge Ranch staff or supervising teacher;
 - Sanitise hands after coughing or sneezing, which should be done into the sleeve or elbow;
 - Observe social distancing as much as practical.
- Each activity will occur within a defined area reserved for individual groups and observe a “base density” requirement of 4 square metres per person and physical distancing (>1.5 metres);
- Instructors and supervising teachers will assist participants to maintain a base density requirement of 4 square metres per person and physical distancing (>1.5 metres) where practical;
- There must always be a minimum of five metres separation between any two individual activity groups during activity sessions.
- Equipment cannot be shared between individual activity areas.
- Avoid participant interactions including team huddles, handshakes and high fives.
- Activities requiring participants to be in close proximity (eg spotting for a participant or sharing a multi-person canoe) is permitted in the activity area and only as required during the activity.

- Only Tunnel Ridge Ranch instructors should contact/move moveable activity equipment (eg marker cones etc)
- Any participant indicating symptoms of unwellness will be removed from the group and directed (accompanied if necessary) to the quarantine zone established at the venue (Upstairs Overflow Room next to Healing Room in Dining Hall area).
- At the conclusion of the session the activity instructor will supervise the wiping of high contact surfaces by participants.
- Where an activity area is to be next accessed by a new or different group booking its cleaning will be conducted by Tunnel Ridge Ranch staff.