

This Risk Assessment Covers the Following Activities:

Archery Students will learn to shoot a bow and arrow effectively and participate in a series of challenges.

Ratio: One instructor and 1 attending group staff per group

Age Suitability: Grade 4 and above

Type of Activity: Low Adventure

Location: Archery range behind dining hall

Benefit of Activity: Communication, independence, perseverance, skill development.

This risk assessment matrix is used as a guide to assess the inherent risk levels in each Hazard.

Likelihood		Consequence				
		1 Insignificant	2 Minor	3 Moderate	4 Major	5 Critical
5	Almost Certain	Medium	High	High	Extreme	Extreme
4	Likely	Low	Medium	High	High	Extreme
3	Possible	Low	Medium	High	High	High
2	Unlikely	Low	Low	Medium	Medium	High
1	Rare	Low	Low	Low	Low	Medium

RISK ASSESSMENT						
Hazard	Risk	Risk Assessed			Control Measure	Adjusted Risk
		L	C	RR		
Equipment Equipment Safety and Use	Injury to Participant due to incorrect setup.	Possible	Moderate	High	All Instructors receive onsite activity-specific training annually, as required, and are provided with Risk Management and Standard Operating Procedures. Instructors are to supervise closely throughout session.	Low
	Injury from incorrect use/malfunctioning bow	Possible	Moderate	high	All safety equipment is to be stored in its designated place, dry, and out of direct sunlight. If the equipment is found to be incorrectly stored it is to be thoroughly checked before it can be used again. Students are briefed thoroughly on how to hold and fire bows. Instructor has close supervision for entire session.	Low
Environment Weather & Site Conditions/ Hazards				N/A	These hazards are covered in the GENERAL risk assessment	
People Pre-existing injury or significant medical or behavioural conditions	Pre-existing injury, medical conditions	Possible	Minor	Medium	People with these conditions are to be brought to the attention of the instructor by the attending group staff.	Low
	Participants being hit with arrows or injury to participants while Shooting	Possible	Critical	High	Instructors to brief “shooting zone” which will be marked by rope and have clear calls; LOAD: load arrow onto bow, AIM: Pull back string and adjust direction, FIRE: release, ALL CLEAR: Participants have completed shooting and it is clear for them to collect from range. Instructor may wish to incorporate whistle calls as well.	Low

					While one partner is shooting, other needs to be sitting under cover. Students are not to walk around during session. Use attending group staff to assist in supervision.	
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